



# BOARD OF EDUCATION MEETING

October 26, 2020

6:00 p.m.

## Merton Intermediate School Little Theater

### AGENDA

In light of the COVID-19 virus precautions, the public is invited to participate/view the meeting either in person or virtually. The link can be found on the Merton Community School District website at [www.merton.k12.wi.us](http://www.merton.k12.wi.us). If you are attending virtually and want to be part of “Delegations to be Heard,” please see the directions in the agenda.

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcement of Notice of Open Meeting Publication
- IV. Approval of Agenda
- V. Student Showcase
- VI. Approval of Minutes
  - A. [Monday, September 28, 2020 @ 5:00 p.m. - Closed/Open Session](#)
  - B. [Monday, September 28, 2020 @ 6:00 p.m. - Open Session](#)
  - C. [Thursday, October 8, 2020 @ 4:45 p.m. - Closed/Open Session](#)
  - D. [Wednesday, October 14, 2020 @ 6:00 p.m. - Open Session](#)
- VII. Approval of Financial Report and Bill Listing
- VIII. Delegations to be Heard

*The purpose of this part of the agenda is to allow a citizen or citizens, who have asked to be placed on the agenda, an opportunity to speak. It is important to remember the following:*

1. *Delegations can be done both in person and email comments that are to be sent to the District Administrator ([russr@merton.k12.wi.us](mailto:russr@merton.k12.wi.us)) during the first 5 minutes of the board meeting (6:00-6:05). All email comments will be read to the board,*

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**Merton District Offices**

N68 W28460 Sussex Road  
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Merton, WI 53056-0015  
262-538-2227 Fax 262-538-3937

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*following the allowable comments as indicated in the Board Agenda.*

2. *No personnel/confidential issues can be discussed in the open session of the board. These types of concerns must be brought forth through board adopted procedures.*
3. *The school district has adopted policies and procedures for dealing with problems/complaints. These procedures provide for discussion and resolution of concerns, with board involvement if necessary, as certain steps are followed. The board is prohibited from becoming involved outside of the adopted procedure*

IX. District Administrator's Report

A. Actions

1. Acceptance of Donations (Action)
2. Personnel Actions (Action)

B. Information

1. Intermediate School Remodel Update
2. District update on COVID 19

X. Committee Reports

A. Finance Committee

1. 2020-21 Budget and Tax Levy Memo
2. 2020-21 Final Revenue Limit & General Ai
3. 2020-21 Quarterly Financials - Revenue & Expenses
4. 2019-20 ESSA School Level Report
5. 2020 Summer School Analysis

B. Student Achievement Committee

1. Science Adoption Update
2. Human Growth and Development Adoption Update
3. Culture and Social Awareness Update
4. Review Educator Effectiveness for 2020-21

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5. Review of Virtual Learning
  6. Discussion of Staffing for electives for 2021-22
- XI. Reports and Updates
    - A. Principal Updates
  - XII. New Business
    - A. Approve 2020-21 District Budget/Tax Levy (Action)
  - XIII. Future Meeting and Agenda Items
    - A. November 30, 2020 @ 7:00 p.m. (Open Session)
      1. Monthly Meeting
        - a) 2021-22 School Calendar Draft
    - B. December 14, 2020 @ 7:00 p.m. (Open Session)
      1. Monthly Meeting
  - XIV. Motion to Adjourn

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## MERTON COMMUNITY SCHOOL DISTRICT- *FINANCIAL INFORMATION*

**MEETING DATE:** October 26, 2020

**AGENDA ITEM:** *Approval of Financial Report and Bill Listing AND Donations (Action)*

[Business Manager Memo](#) and [Voucher Listing](#)

[October 6 Payroll](#)

[October 20 Payroll](#)

[Payroll Wire Listing](#)

[AP Wire Listing](#)

[Check Registry](#)

[Us Bank Credit Card Listing](#)

[ACH Listing](#)

[Donations](#)

### **ADMINISTRATIVE RECOMMENDATION:**

The administration recommends making a motion to approve the check registry and donations.

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## MERTON COMMUNITY SCHOOL DISTRICT- ADMINISTRATOR'S REPORT

**MEETING DATE:** October 26, 2020

**AGENDA ITEM:** *Personnel Actions*

A huge thank you to all the years that Mrs. Julie O'Connell has been with our district. After 20 years, Mrs. O'Connell has submitted her retirement letter effective October 3, 2020. [Please see her letter of retirement.](#)

To replace Mrs. O'Connell, the administration is recommending Mrs. Angela Loch to fill in the remaining part of the 2020-21 school year. Mrs. Loch has been filling in since the beginning of the year and we are very excited to have her complete the rest of this school year. [Please see Mrs. Loch's individual teaching contract.](#)

### **ADMINISTRATIVE RECOMMENDATION:**

The administration is recommending the board make a motion to approve the retirement request of Julie O'Connell effective October 3, 2020.

The administration is recommending the board make a motion to approve the individual teaching contract for Angela Loch as presented.

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## MERTON COMMUNITY SCHOOL DISTRICT- COMMITTEE REPORTS

**MEETING DATE:** October 26, 2020

**AGENDA ITEM:** *Finance Committee*

The Finance Committee met on Monday, October 19th and reviewed the following items:

1. 2020-21 Budget and Tax Levy [Memo Update](#)
2. 2020-21 Final [Revenue Limit](#) & [Equalization Aid](#)
3. 2020-21 Quarterly Financials - [Revenues](#) and [Expenses](#)
4. 2019-20 ESSA School Level [Report](#)
5. 2020 Summer School [Analysis](#)

### **ADMINISTRATIVE RECOMMENDATION:**

This is for information only.

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## MERTON COMMUNITY SCHOOL DISTRICT- COMMITTEE REPORTS

**MEETING DATE:** October 26, 2020

**AGENDA ITEM:** *Student Achievement Committee*

The Student Achievement Committee met on October 5, October 19, and October 26 to discuss the following topics. A detailed overview will be provided at the board meeting.

- A. [Science Adoption Update](#)
- B. Human Growth and Development Adoption Update
  - 1. Recommendation to pause adoption until 2021-22 school year given the need for community involvement in developing the curriculum.
- C. Culture and Social Awareness Update
- D. Review Educator Effectiveness for 2020-21
- E. Review of Virtual Learning
- F. Discussion of Staffing for electives for 2021-22

### ADMINISTRATIVE RECOMMENDATION:

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## MERTON COMMUNITY SCHOOL DISTRICT- *NEW BUSINESS*

**MEETING DATE:** October 26, 2020

**AGENDA ITEM:** *Approve 2020-21 District Budget/Tax Levy (Action)*

As discussed during the Finance Committee Report, the district is required to certify a tax levy prior to November 1. Now the district knows the three variables to this year's revenue limit (resident students, equalized property value, and state aid), please see the attached document that the Finance Committee reviewed in making this recommendation. The Finance Committee supports the given motion/resolution to be brought forward to the entire board.

### **ADMINISTRATIVE RECOMMENDATION:**

The administration is recommending the following motion be made:

***"I make a motion to recommend to certify the tax levies of:***

***Fund 10: \$4,530,700***

***Fund 38: \$63,916***

***Fund 41: \$1,000***

***For a total tax levy of \$4,595,616***

***Be it resolved that the property tax levy to fund the 2020-21 Merton Community School District operations be set at \$4,595,616 and that the necessary certifications be forwarded to the clerks of the appropriate municipalities."***

This establishes a mill rate of \$4.35 per \$1000 of valuation for property tax purposes.

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## **MERTON COMMUNITY SCHOOL DISTRICT- *FUTURE AGENDA ITEMS AND MEETINGS***

**MEETING DATE:** October 26, 2020

**AGENDA ITEM:** *Future Agenda Items and Meetings*

Upcoming Meetings:

- A. November 30, 2020 @ 7:00 p.m. (Open Session)
  - 1. Monthly Meeting
- B. December 14, 2020 @ 7:00 p.m. (Open Session)
  - 1. Monthly Meeting

### **ADMINISTRATIVE RECOMMENDATION:**

This item is information only.

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